



Instructions for applying of Moscow social transport card:

1. Apply for a SNILS at one of the Pension Fund offices or «My Documents» offices in Moscow (to apply for the document you need to have original passport and a notarized translation of your passport into Russian).
2. After issuing a SNILS send its copy to your program manager.
3. 2-3 days after sending your SNILS copy to the manager you need to visit the web-page mos.ru and check whether there is your data is in the student register (student's data must be specified in Russian in accordance with the spelling of the full name in the notarized translation of your passport):
 - if the student's data is not found, write email to istudents.support@hse.ru;
 - if the student's data is found and displayed correctly proceed to the step 4.
4. Register (create an personal account) on the mos.ru portal and apply for a Moscow social transport card through your personal account:
 - the application review period may be up to 30 calendar days;
 - the application status can be tracked in your personal account or via the link, a Moscow social transport card is received at the «My Documents» office selected when submitting the application.