



HSE University

Academics

FAQ

- Who will assist me on academic matters?
- What kind of courses are there at HSE University?
- How can I enroll for courses?
- How can I drop my courses?
- Where can I find my timetable?
- How will I be assessed?
- How can I get my transcript?

Who will assist me on academic matters?

	Study manager	Programme coordinator
What do they do?	provide support regarding general study issues: <ul style="list-style-type: none">— Learning Management System (LMS);— HSE University e-mail password recovery;— Your study plan (course drop/course enrolment)	provide support regarding a particular course : <ul style="list-style-type: none">— syllabus;— schedule;— accepting / declining enrollment request.
How to find them?	https://istudents.hse.ru/arrival	Visit the web-page of degree programme, where the course is taught (see Course search instructions) NB! Except for ICEF-contact Gleb Sobolev

What kind of courses are there at HSE University?

Types of courses

Compulsory – always on schedule and are held annually on a regular basis

Elective – optional and offered only if 20 students are registered

[Course search instructions](#)

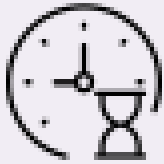
Bachelor's and Master's level courses

- HSE University places no restrictions on choice of MA level courses for BA students
- All courses are free for exchange students

Prerequisites

Check if a course has Prerequisites

How can I enroll for courses?



Course enrollment scheme



LMS



How to use LMS

How can I drop my courses?



Course drop

During the shopping period
(Jan 09 – 24)

After the shopping period
(after Jan 24)

Deselect courses in
“Selective Courses” module
in [LMS](#)

Fill in [Course drop form](#) and sign it at
CISM ([Online Document Request](#))

E-mail signed [Course drop form](#) to
your study manager (in cc CISM)

Where can I find my timetable?

- Web-page of programme where the course is taught
(see [Course search instructions](#));
- Course instructor's web-page;
- Programme coordinator
(see [Course search instructions](#))

[Timetable search instructions](#)



How will I be assessed?

- HSE University credits and grading system: <https://istudents.hse.ru/en/credit>

NB! Students are advised to take not less than 15 ECTS and not more than 45 ECTS

- Regulations for knowledge assessment: <http://istudents.hse.ru/en/asses>

NB! HSE University grades are cumulative. The grade composition for each discipline is defined in the **course syllabus**

- Exam schedule is published **1 week prior** to the examination session

NB! It is important to be present at HSE University during the whole examination period. Exams schedule is subject to change.

How can I get my transcript?

Grades finalization

- 🕒 5 weeks after the examination period
- 📍 Your [LMS](#) account

Transcript draft

- 🕒 5 weeks after the examination period
- 📍 Your [HSE University e-mail](#)



You **confirm** correctness of the data **within 1 week** after receiving the draft

You don't answer our request **within 1 week** after receiving the draft

Data correction is needed

We update your Transcript

Official Transcript

Sent to your home university coordinator by email.
Hard copy is sent upon request.

Useful links

[Course catalogue](#)

[Shopping period](#)

[LMS](#)

[How to use LMS](#)

[HSE University credits and grading system](#)

[Academic calendar](#)

[Transcript of Records](#)