



НАЦИОНАЛЬНЫЙ ИССЛЕДОВАТЕЛЬСКИЙ
УНИВЕРСИТЕТ

Visa and Registration Centre
Office of Internationalisation

VISA & REGISTRATION Highlights

Moscow, 2020



MIGRATION CARD

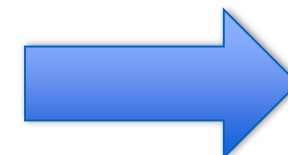
«Б» (Выезд/Departure)	
Республика Беларусь Republic of Belarus	
Миграционная карта Migration Card	Серия Serial
	№
Фамилия/Surname (Family name)	
Имя/Given name(s)	
Отчество/Patronymic	
Дата рождения/Date of birth	Пол/Sex
День Day	Муж/Male <input type="checkbox"/> Жен/Female <input type="checkbox"/>
Месяц Month	
Год Year	Гражданство/Nationality
Документ удостоверяющий личность Passport or other ID	Номер визы/ Visa number
Цель визита (нужное подчеркнуть) Purpose of travel (to be underlined) Служебный/Official, Туризм/Tourism, Коммерческий/Business <u>Учеба/Education</u> , Работа/Employment Частный/Private, Транзит/Transit	Сведения о приглашающей стороне (наименование юридического лица, фамилия, имя, (отчество) физического лица), населенный пункт/Name of host person or company, locality
Срок пребывания/Duration of stay C/From	Подпись/Signature
До/To	
Служебные отметки/For official use only	
Въезд в Республику Беларусь Date of arrival in the Republic of Belarus	Выезд из Республики Беларусь/ Date of departure in the Republic of Belarus



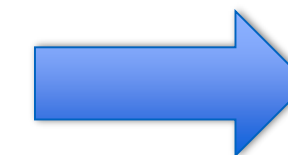
Passport control



Always
keep it with you



Departure



Education
must be underlined
as a purpose of
entry



WHEN TO APPLY?

WHAT DOCUMENTS?

- ✓ copy of passport (all pages with marks, stamps, visas) including visa
- ✓ copy of migration card
- ✓ additional documents may be required (an HSE request)

WHEN TO PICK IT UP?

in 5 working days after
submitting

Настоящим подтверждается, что

Фамилия Л О У Р Е Н С С М И Т

Имя, отчество Г А Р Р И

Гражданство, подданство С Ш А

Дата рождения: число 2 4 месяц 0 1 год 1 9 5 5 Пол: Мужской ☒ Женский ☐

Документ, удостоверяющий личность: Вид П А С П О Р Т Серия № 2 3 5 7 8 8 9

в установленном порядке уведомил о прибытии в место пребывания по адресу:

Область, край, республика, АО

Район

Город или другой населенный пункт М О С К В А

Улица С О Л Н Е Ч Н О Г О Р С К А Я

Дом 3 Корпус 4 Строение Квартира 1 9 0

Срок пребывания до: число 0 9 месяц 1 2 год 2 0 1 1

**ОТРЫВНАЯ ЧАСТЬ БЛАНКА УВЕДОМЛЕНИЯ
О ПРИБЫТИИ ИНОСТРАННОГО ГРАЖДАНИНА В МЕСТО ПРЕБЫВАНИЯ**

HOW TO APPLY FOR REGISTRATION

dormitory



apartment



Passport specialist
“Passportist”



Landlord



request form from
HSE University



local territorial body of
the Russian Ministry of
Internal Affairs



REGISTRATION

Original Registration

- ✓ Free of charge and made by a local migration office
- ✓ The address on the registration slip is the same as your place of residence in Russia
- ✓ The dates on the registration slip are the same as the dates of your current visa

Fake Registration

- ✓ Cost money
- ✓ The registration slip is made by a third party
- ✓ Different addresses on the registration slip and at place where you stay in Russia
- ✓ The date of the expiration of your registration is later than your visa expires



TRAVELING ACROSS RUSSIA and YOUR REGISTRATION

ATTENTION!

If you **travel across Russia** and you **get new registration** in hostels, hotels, etc., upon your return to Moscow you **must reapply for registration within 2 days** (for more details see slide “REGISTRATION”).

Foreign citizens who violate the immigration regulations shall be subject to a fine and may be deported from Russia on the basis of a court decision



MULTIPLE-ENTRY VISA



WHEN APPLY?

no later than 45
calendar days before
your visa expires



WHAT DOCUMENTS?

- ✓ copy of passport (all pages with marks, stamps, visas)
- ✓ migration card (copy)
- ✓ registration slip (copy of both sides)
- ✓ 1 color photo 3,5x4,5 cm
- ✓ visa extension fee payment receipt (1600 Rubles)

request it through Visa & Registration center in person



HOW TO APPLY?

deliver in person to
Visa & Registration Centre

- ✓ certificate confirming that you are an HSE University student
- ✓ copy of tuition agreement
- ✓ enrollment directive

All this three documents you can get from [CISM](#)



WHEN TO PICK UP?

*Visa & Registration
Centre will inform you
when it will be ready.*

NEW REGISTRATION

*As soon as you get your new multiple-entry visa you
must apply for new registration at place of your
residence immediately.*

Our website

VISA AND REGISTRATION CENTRE

Regulatory framework

Staff Members

FAQ

Contacts

Moscow, 11 Pokrovsky Boulevard, Building D, D005/D006
Phone: 8 (495) 531 00 63
Email: visa-registration@hse.ru

HSE University → Administrative Departments → [Department of Internationalisation](#) → Visa and Registration Centre

RU EN

Visa and Registration Centre

Please keep in mind the deadlines for applying for migration registration and visa extension

Make sure to submit your documents for migration registration according to your actual residence in Moscow on the **following working day** after your arrival from another city of Russia, another country, a hotel/hostel (in Moscow, Moscow Region, or another city in the Russian Federation), or if you have changed your place of residence in Moscow, or after you have received a new visa.

Please submit your documents for visa extension not later than 45 days prior to its expiration.

The visa and migration support centre has moved on 26 August 2019

The visa and migration support centre was moved from 26 August 2019 to 11 Pokrovsky Boulevard, Building D, D005/D006. The working hours remain the same.

The phone numbers have changed, please check our website.

Click on the news to check the plan of the new building.

The latest update on the payment of the state fee for issuing an invitation for foreign citizens to enter the Russian Federation

Please be informed that starting from May 17, 2019, pursuant to the directive of the Moscow Migration Office of the MIA of the RF, the state fee for issuing an invitation for foreign citizens to enter the Russian Federation is 10,000 rubles.

Pursuant to Russian legislation, foreign citizens who violate the immigration regulations (i.e., the period established for migration registration) are subject to a fine of up to RUB 7,000 (seven thousand roubles) and may be deported from Russia on the basis of a court decision, with a further ban on entry into the Russian Federation for up to 3 years.

Tell us what you think

Leave your feedback

WORKING HOURS

Working hours

Monday - Friday

10:00 - 19:00

Documents submission (visa extension), collecting and withdrawal of passports and consultations

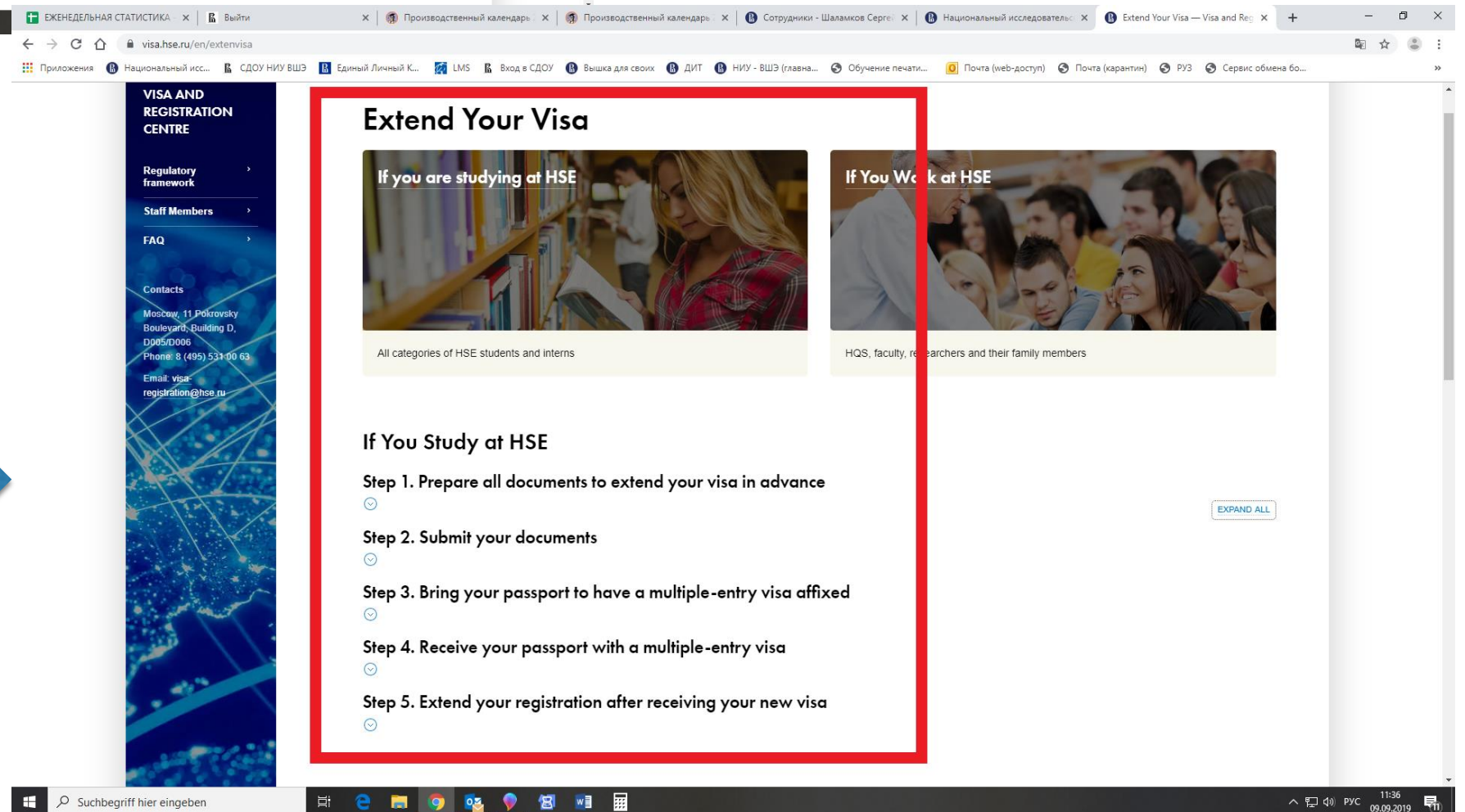
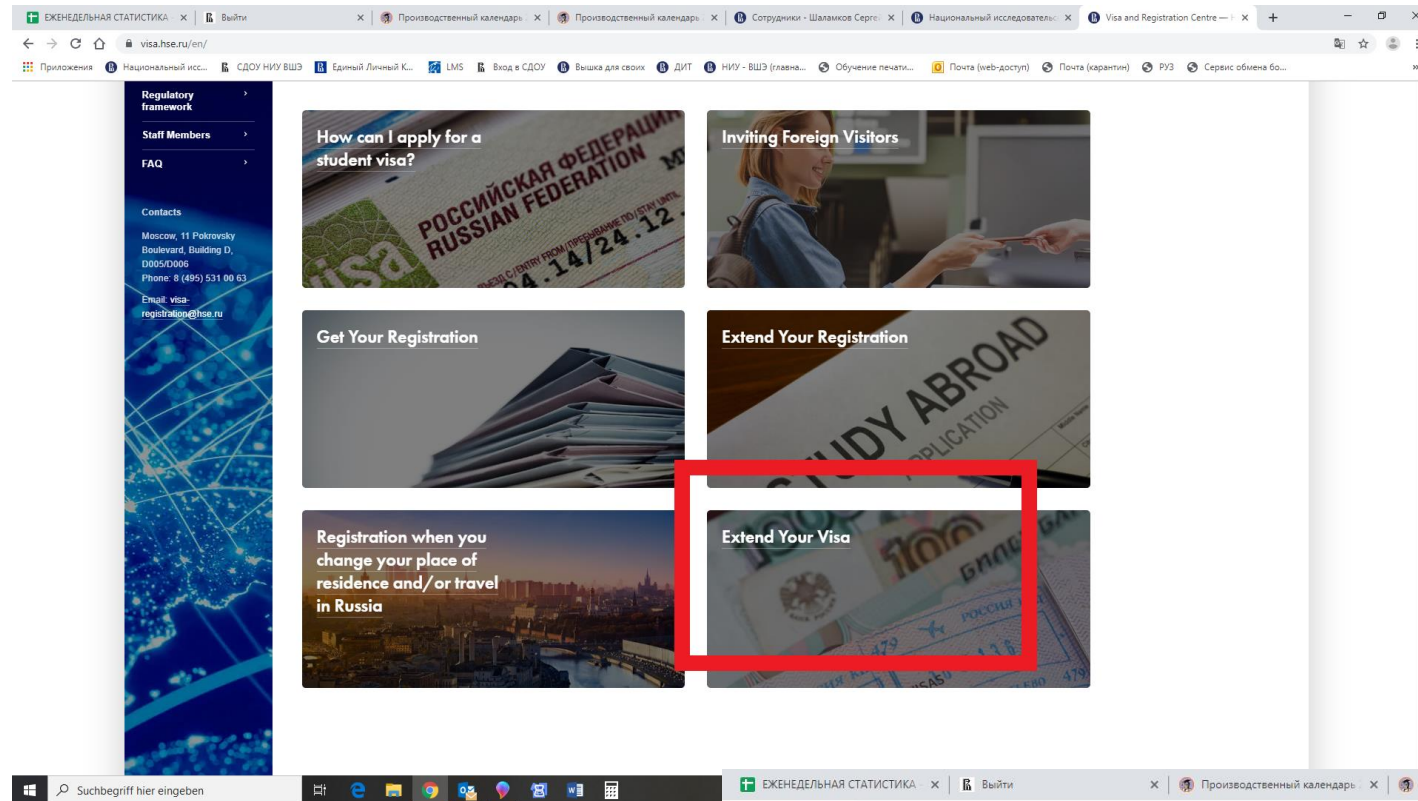
Monday 15:00 - 18:00

Tuesday 15:00 - 18:00

Wednesday 10:00 - 12:00 and 15:00 - 18:00

Thursday 15:00 - 18:00

Our website



Our website

The image shows a screenshot of the Visa and Registration Centre website, with several annotations highlighting specific features and information.

Top Navigation: The website has a top navigation bar with links to various departments and services, including "ЕЖЕНЕДЕЛЬНАЯ СТАТИСТИКА", "Выйти", "Производственный календарь", "Сотрудники - Шаламков Сергей", "Национальный исследовательский центр", "Visa and Registration Centre", and "Почта (web-доступ)".

Left Sidebar: The sidebar contains links to "VISA AND REGISTRATION CENTRE", "Regulatory framework", "Staff Members", "FAQ", and "Contacts". The "Contacts" section lists the address: "Moscow, 11 Pokrovsky Boulevard, Building D, D005/D006", phone: "8 (495) 531 00 63", and email: "visa-registration@hse.ru".

Main Content Area:

- Header:** "HSE University → Administrative Departments → Department of Internationalisation → Visa and Registration Centre".
- Section 1: Please keep in mind the deadlines for applying for migration registration and visa extension.** This section includes a blue banner with text: "Make sure to submit your documents for migration registration according to your actual residence in Moscow on the following working day after your arrival from another city of Russia, another country, a hotel/hostel (in Moscow, Moscow Region, or another city in the Russian Federation), or if you have changed your place of residence in Moscow, or after you have received a new visa. Please submit your documents for visa extension not later than 45 days prior to its expiration."
- Section 2: The visa and migration support centre was moved on 26 August 2019.** This section includes a red exclamation mark icon and text: "The visa and migration support centre was moved and from 26 August 2019 is placed on: 11 Pokrovsky Boulevard, Building D, D005/D006. The working hours remain the same. The phone numbers have changed, please check our website. Click on the news to check the plan of the new building."
- Section 3: The latest update on the payment for foreign citizens to enter the country.** This section includes a document icon and text: "Please be informed that starting from May 17, 2019, pursuant to Russian legislation, foreign citizens who violate the immigration regulations (i.e., the period established for migration registration) are subject to a fine of up to RUB 7,000 (seven thousand roubles) and may be deported from Russia on the basis of a court decision, with a further ban on entry into the Russian Federation for up to 3 years."
- Section 4: We do care! Tell us what you think.** This section includes a feedback form with a 5-point scale for rating the website's effectiveness. The form includes a red box around the "Tell us what you think" section and a red arrow pointing to the "We do care! Tell us what you think" section.

Annotations:

- A blue arrow points from the left towards the "We do care! Tell us what you think" section.
- A red arrow points from the right towards the "We do care! Tell us what you think" section.
- A red box highlights the "Tell us what you think" section.
- A red arrow points from the right towards the "We do care! Tell us what you think" section.



HSE Visa & Registration Centre: CONTACT DETAILS

for more information please visit our website:

<https://visa.hse.ru>

Office hours: Monday-Friday,
10:00 am-7:00 pm

Visiting hours:

Monday, Tuesday,
Thursday-

03:00pm – 06:00pm

Wednesday, Friday -
10:00 a.m. -12:00 and
03:00 pm - 06:00 pm.

**If you have questions,
please visit our website
or/and contact us at:**

email: **visa-registration@hse.ru**

Address: 11 Pokrovsky
Boulevard, Building D,
D005/D006



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