



НАЦИОНАЛЬНЫЙ ИССЛЕДОВАТЕЛЬСКИЙ
УНИВЕРСИТЕТ

Visa and Registration Centre
Office of Internationalisation

VISA & REGISTRATION Highlights

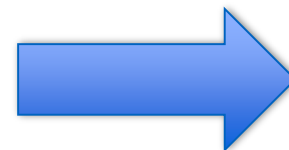
Moscow, 2019

MIGRATION CARD

«Б» (Выезд/Departure)	
Республика Беларусь Republic of Belarus	
Миграционная карта Migration Card	Серия Serial №
Фамилия/Surname (Family name)	
Имя/Given name(s)	
Отчество/Patronymic	
Дата рождения/Date of birth	Пол/Sex
День Day	Муж/Male <input type="checkbox"/> Жен/Female <input type="checkbox"/>
Месяц Month	Год Year
Гражданство/Nationality	
Документ удостоверяющий личность Passport or other ID	Номер визы/ Visa number
Цель визита (нужное подчеркнуть) Purpose of travel (to be underlined) Служебный/Official, Туризм/Tourism, Коммерческий/Business <u>Учеба/Education</u> , Работа/Employment Частный/Private, Транзит/Transit	Сведения о приглашающей стороне (наименование юридического лица, фамилия, имя, (отчество) физического лица), населенный пункт/Name of host person or company, locality
Срок пребывания/Duration of stay C/From До/To	Подпись/Signature
Служебные отметки/For official use only	
Въезд в Республику Беларусь Date of arrival in the Republic of Belarus	Выезд из Республики Беларусь/ Date of departure in the Republic of Belarus



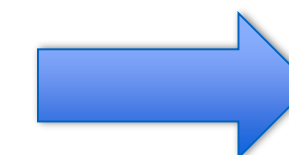
Passport control



Always
keep it with you



Departure



Education
must be underlined
as a purpose of
entry



WHEN TO APPLY?

WHAT DOCUMENTS?

- ✓ copy of passport (all pages with marks, stamps, visas) including visa
- ✓ copy of migration card
- ✓ additional documents may be required (an HSE request)

WHEN TO PICK IT UP?

in 5 working days after
submitting

Настоящим подтверждается, что

Фамилия Л О У Р Е Н С С М И Т

Имя, отчество Г А Р Р И

Гражданство, подданство С Ш А

Дата рождения: число 2 4 месяц 0 1 год 1 9 5 5 Пол: Мужской ☒ Женский ☐

Документ, удостоверяющий личность: Вид П А С П О Р Т Серия № 2 3 5 7 8 8 9

в установленном порядке уведомил о прибытии в место пребывания по адресу:

Область, край, республика, АО

Район

Город или другой населенный пункт М О С К В А

Улица С О Л Н Е Ч Н О Г О Р С К А Я

Дом 3 Корпус 4 Строение Квартира 1 9 0

Срок пребывания до: число 0 9 месяц 1 2 год 2 0 1 1

**ОТРЫВНАЯ ЧАСТЬ БЛАНКА УВЕДОМЛЕНИЯ
О ПРИБЫТИИ ИНОСТРАННОГО ГРАЖДАНИНА В МЕСТО ПРЕБЫВАНИЯ**

HOW TO APPLY FOR REGISTRATION

dormitory



apartment



Passport specialist
“Passportist”



Landlord



request form from
HSE University



local territorial body of
the Russian Ministry of
Internal Affairs



REGISTRATION

Original Registration

- ✓ Free of charge and made by a local migration office
- ✓ The address on the registration slip is the same as your place of residence in Russia
- ✓ The dates on the registration slip are the same as the dates of your current visa

Fake Registration

- ✓ Don't pay for registration
- ✓ The registration slip is made by a third party
- ✓ Different addresses on the registration slip and where you stay in Russia
- ✓ The date of the expiration of your registration is later than your visa expires

TRAVELING ACROSS RUSSIA and YOUR REGISTRATION

ATTENTION!

If you **travel across Russia** and you **get new registration** in hostels, hotels, etc., upon your return to Moscow you **must reapply for registration within 2 days** (for more details see slide “REGISTRATION”).

Foreign citizens who violate the immigration regulations shall be subject to a fine and may be deported from Russia on the basis of a court decision



MULTIPLE-ENTRY VISA



WHEN APPLY?

**no later than 45
calendar days before
your visa expires**



HOW TO APPLY?
deliver in person to **Visa &
Registration Centre**



WHEN TO PICK UP?

*Visa & Registration
Centre will inform you
when it will be ready.*

WHAT DOCUMENTS?

- ✓ copy of passport (all pages with marks, stamps, visas)
- ✓ copy of visa
- ✓ migration card (original + copy)
- ✓ registration slip (original + copy of both sides)
- ✓ 1 color photo 3,5x4,5 cm
- ✓ visa extension [fee payment receipt](#) (1600 Rubles)
- ✓ certificate confirming that you are an HSE University student
 - for exchange & visiting students* – request it through [online form](#)
 - for full-degree students* – request it from your study office
- ✓ copy of tuition agreement (*for visiting and fee-paying degree-seeking students*)
- ✓ copy of your quota referral (*for quota degree-seeking students, you can get it from your programme coordinator*)
- ✓ enrollment directive (*for exchange students, you can get it from your exchange coordinator*)

NEW REGISTRATION

*As soon as you get your new multiple-entry visa you
must apply for new registration at place of your
residence immediately.*

Our website

VISA AND REGISTRATION CENTRE

Regulatory framework
Staff Members
FAQ
Contacts
Moscow, 11 Pokrovsky Boulevard, Building D, D005/D006
Phone: 8 (495) 531 00 63
Email: visa-registration@hse.ru

HSE University → Administrative Departments → Department of Internationalisation → Visa and Registration Centre

Visa and Registration Centre

Please keep in mind the deadlines for applying for migration registration and visa extension

Make sure to submit your documents for migration registration according to your actual residence in Moscow on the **following working day** after your arrival from another city of Russia, another country, a hotel/hostel (in Moscow, Moscow Region, or another city in the Russian Federation), or if you have changed your place of residence in Moscow, or after you have received a new visa.

Please submit your documents for visa extension not later than 45 days prior to its expiration.

Pursuant to Russian legislation, foreign citizens who violate the immigration regulations (i.e., the period established for migration registration) are subject to a fine of up to RUB 7,000 (seven thousand roubles) and may be deported from Russia on the basis of a court decision, with a further ban on entry into the Russian Federation for up to 3 years.

News

The visa and migration support centre has moved on 26 August 2019

The visa and migration support centre was moved from 26 August 2019 on: 11 Pokrovsky Boulevard, Building D, D005/D006. The working hours remain the same.

The phone numbers have changed, please check our website.

Click on the news to check the plan of the new building.

The latest update on the payment of the state fee for issuing an invitation for foreign citizens to enter the Russian Federation

Please be informed that starting from May 17, 2019, pursuant to the directive of the Moscow Migration Office of the MIA of the RF, the state fee for issuing an invitation for foreign citizens to enter the Russian Federation has been increased.

WORKING HOURS

Working hours
Monday - Friday
10:00 - 19:00

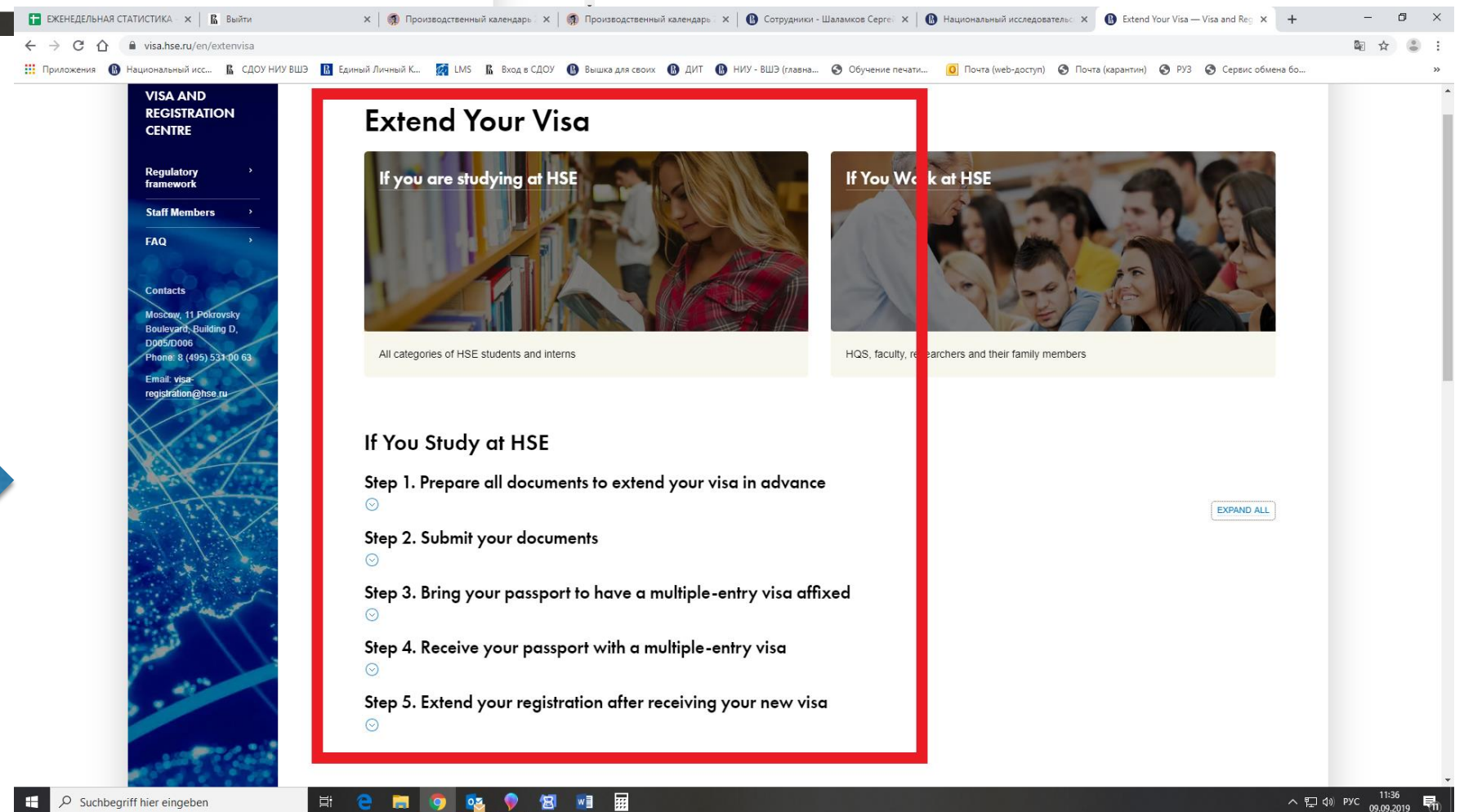
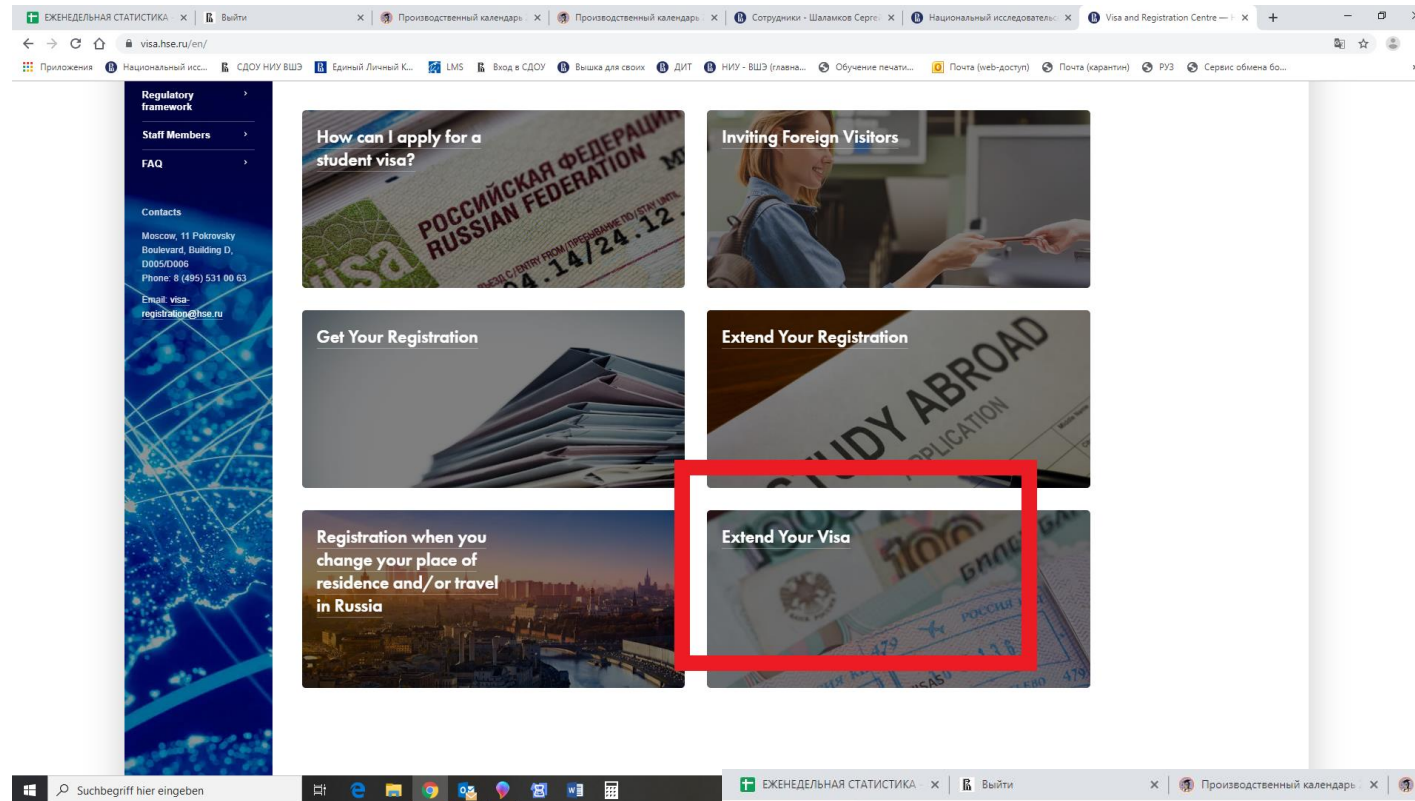
[Documents submission \(visa extension\), collecting and withdrawal of passports and consultations](#)

Monday 15:00 - 18:00
Tuesday 15:00 - 18:00
Wednesday 10:00 - 12:00 and 15:00 - 18:00
Thursday 15:00 - 18:00

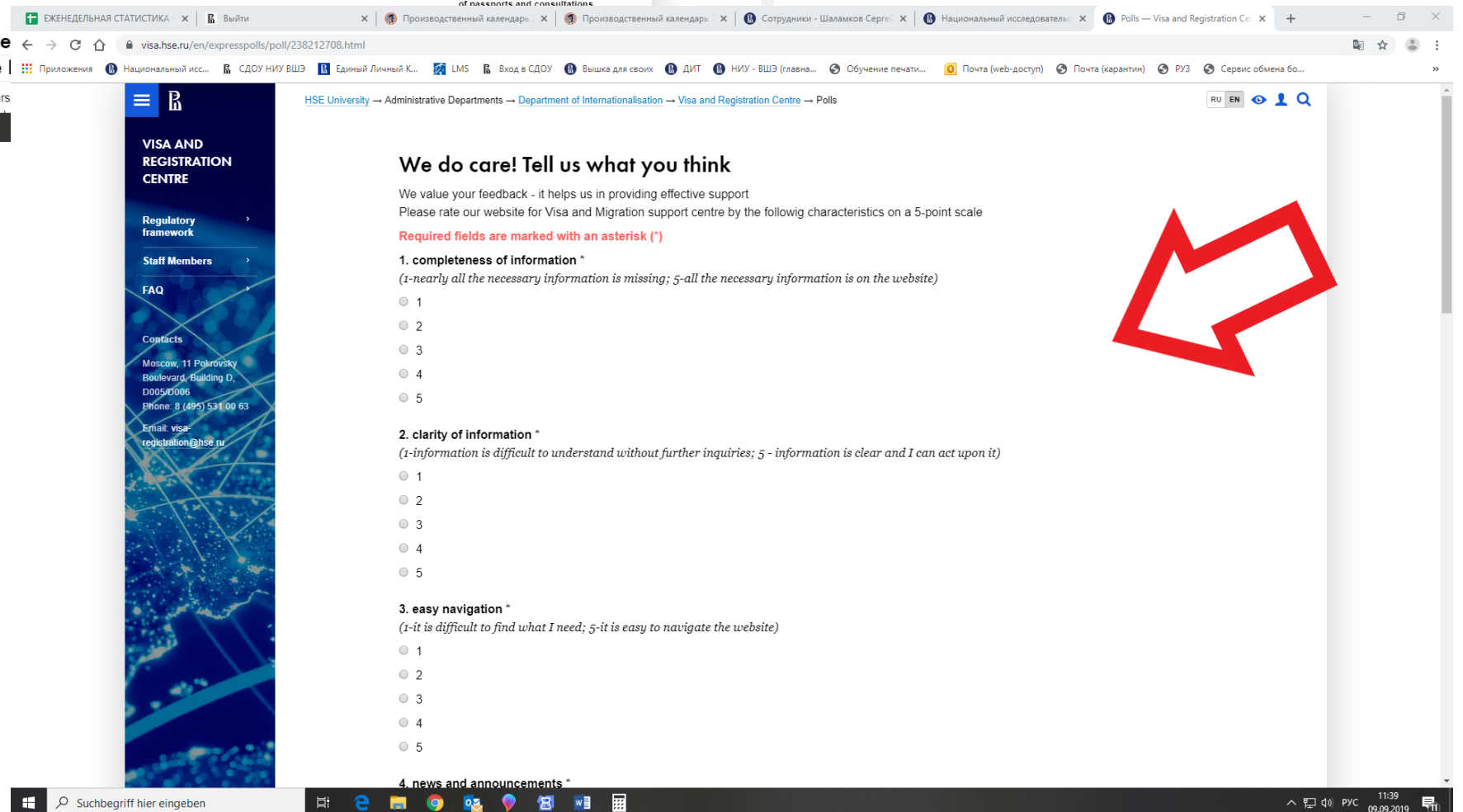
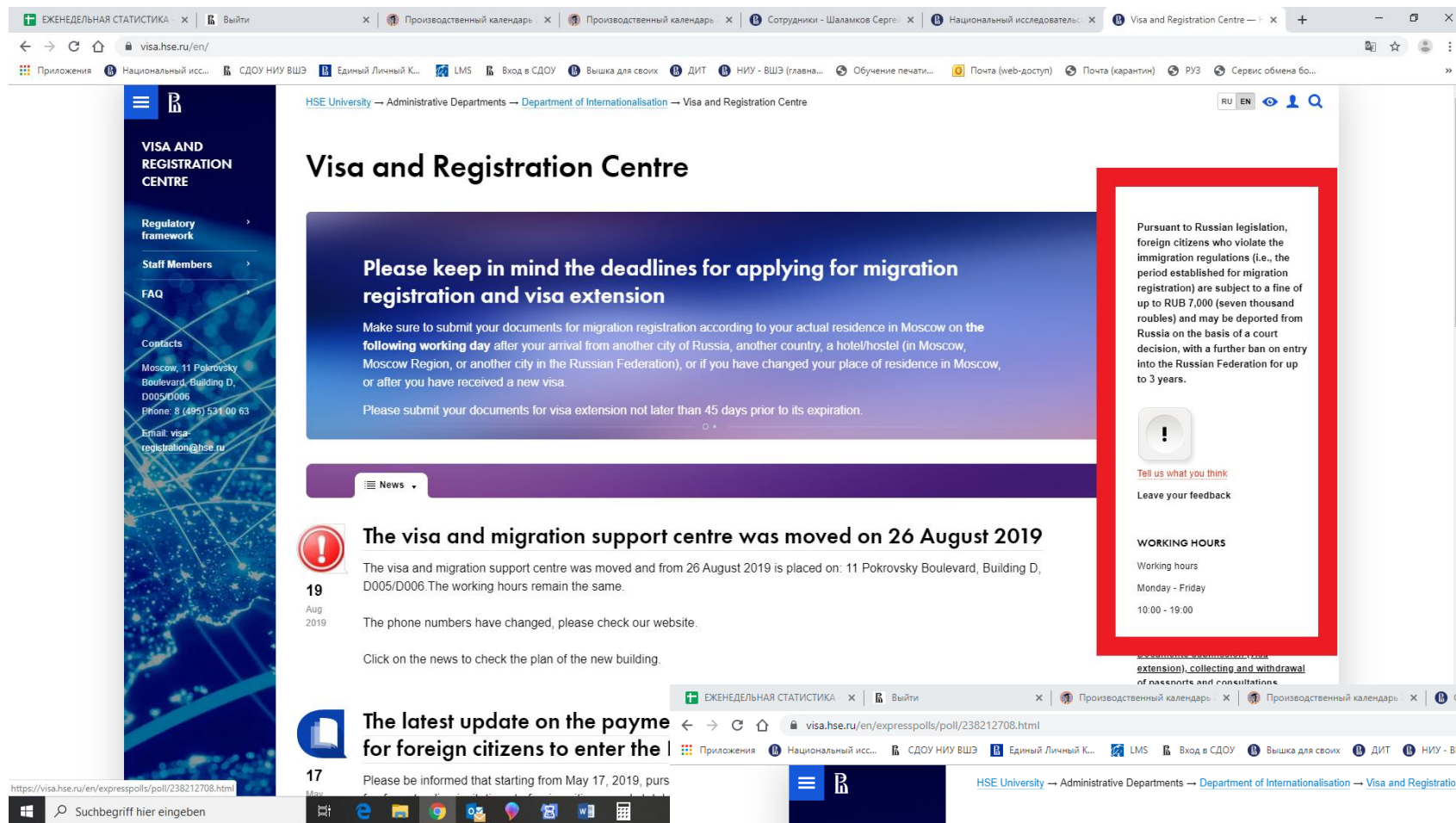
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09.09.2019

Our website



Our website





HSE Visa & Registration Centre: CONTACT DETAILS

for more information please visit our website:

<https://visa.hse.ru>

Office hours: Monday-Friday,
10:00 am-7:00 pm

Visiting hours:

Monday, Tuesday,
Thursday- 03 pm - 06 pm

Wednesday, Friday -
10:00 a.m. -12-00 and
03 pm - 06:00 pm.

**If you have questions,
please visit our website
or/and contact us at:**

email: visa-registration@hse.ru

Address: 11 Pokrovsky
Boulevard, Building D (2E),
D005/D006



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