

Annex
to HSE University's Directive
No. 6.18.1-01/2207-16,
dated July 22, 2016

APPROVED
by HSE University's Academic
Council Minutes No. 7,
dated June 26, 2016

As amended by HSE University's
Academic Council, Minutes No. 4,
dated April 7, 2017, and enacted by
HSE University's Directive No. 6.18.1-
01/1804-12, dated April 18, 2017

As amended by HSE University's
Academic Council, Minutes No. 11,
dated November 24, 2017, and enacted
by HSE University's Directive No.
6.18.1-01/0812-02, dated December 08,
2017

As amended by HSE University's
Academic Council, Minutes No. 6,
dated April 26, 2019, and enacted by
HSE University's Directive No. 6.18.1-
01/2305-08, dated May 23, 2019

STUDENT INTERNAL REGULATIONS at National Research University Higher School of Economics

1. GENERAL PROVISIONS

1.1. The Student Internal Regulations of National Research University Higher School of Economics (hereafter, the "Regulations", the "University", or "HSE University") have been developed in accordance with Federal Law No. 273-FZ "On Education in the Russian Federation", dated December 29, 2012, Procedures for Taking Disciplinary Action Against Students No. 185, dated March 15, 2013, as approved by the Directive of the Ministry of Education and Science of the Russian Federation, as well as HSE Charter.

1.2. These Regulations apply to high school students¹, including Bachelor's, Master's and Specialist students, doctoral students, learners, and other categories of students attending HSE University, including its regional campuses, irrespective of their nationality. These

¹ Students of HSE University's Lyceum.

Regulations shall also apply to persons registered for interim assessments at the University, and persons seeking a Candidate of Sciences (PhD) academic degree without studying under the University's doctoral programmes, including at HSE University's regional campuses (as applicable to doctoral students).

1.3. These Regulations constitute an HSE University's bylaw, which governs the rights, obligations and responsibility of students, as well as general matters relating to the organization of educational processes, rewards and disciplinary actions, as deemed applicable, and other issues relating to HSE University's regulations/internal bylaws.

1.4. These Regulations and any amendments hereto shall be approved by the HSE University's Academic Council, with due consideration given to the opinion of the University's Student Council, the Council of HSE University's Lyceum learners, or the HSE University's Council of Parents (guardians) of underage students, respectively, depending on the student category represented by a given council. Furthermore, these Regulations shall be published on HSE University's corporate website (portal).

1.5. The rights, obligations and responsibility of students residing in the University's dormitories shall be further outlined in HSE University's Internal Dormitory Regulations, as approved in accordance with the established procedure.

1.6. These Regulations shall be obligatory for all students at HSE University as applicable to their legal status, pursuant to Russian legislation.

1.7. In all other matters not covered by these Regulations, HSE University shall act in compliance with Russian legislation and its own bylaws.

1.8. Annexes hereto include:

Annex 1 - Procedure for Taking Disciplinary Actions against HSE University's Students;

Annex 2 - Procedure for Taking Disciplinary Actions for Violations of Academic Standards in Student Papers at National Research University Higher School of Economics;

Annex 3 - Procedure for Taking Disciplinary Actions against HSE University's Learners, Dismissal for Unsatisfactory Academic Performance, and Failure to Fulfil Obligations under a Paid Educational Services Agreement;

Annex 4 - Procedure for Taking Disciplinary Actions against HSE University's Lyceum Students;

Annex 5 - Procedure for Dismissal of Students for Unsatisfactory Academic Performance and Failure to Fulfil Obligations Under a Paid Educational Services Agreement.

2. ORGANIZATION OF EDUCATIONAL PROCESSES AT HSE UNIVERSITY

2.1. Educational processes at the University shall be regulated by the legislation of the Russian Federation, HSE University's own bylaws, the curricula of degree programmes and class timetables.

2.2. All types of contact classes and interim examinations (including retakes) at HSE University shall be held pursuant to class timetable and that of an interim assessment, as approved in accordance with the established procedure.

2.3. Class timetables shall be made available on the respective webpages of degree programmes and the HSE University's subdivisions delivering such degree programmes, on the University's corporate website (portal) and the information boards of the subdivisions delivering respective programmes, no later than 3 (three) calendar days before the start of

each study period²; while the examination schedule for interim assessment shall be made accessible for students no later than 7 (seven) calendar days before its start (for retakes - 3 (three) days before the first retake exam).

2.4. If a class is rescheduled or switched, the programme office or a staff member of the respective subdivision shall notify students of this no later than 3 (three) calendar days before the class is held, or, if the class is rescheduled or switched for an unforeseen reason (e.g., if the teacher falls ill (hereafter, the “teacher”), or due to force majeure circumstances), on the day when the class was initially scheduled to be held.

Students may be notified via corporate e-mail and e-timetabling system, as well as through other means of communication used by the degree programme pursuant to the established procedure at the University.

In this context, the respective programme office/responsible staff member shall refer to:

- for students – the curriculum support unit/degree programme manager (hereinafter jointly referred to as the “programme office”);
- for doctoral students – the HSE University’s Office of Doctoral Studies (and respective offices at HSE University’s regional campuses);
- for those studying under preparatory and pre-university training programmes – a staff member of Faculty of Pre-University Training responsible for the provision of academic support;
- for learners enrolled on continuing professional development programmes – a staff member responsible for academic support at the subdivision implementing the respective CPD programme (respective subdivisions at HSE University’s regional campuses);
- for Lyceum students - deputy director of the HSE University’s Lyceum.

2.5. Students are allowed to enter and leave classrooms during classes only if permitted by the teacher. Furthermore, they shall observe silence and order in classrooms and adjoining facilities during class hours.

2.6. For seminars, practical classes and other interactive classes and examinations, students in each year of study may be divided into groups. For lectures, students may be divided into cohorts. To organize classes in core courses under the curriculum, the composition and number of student groups and cohorts shall be approved every year according to the established procedure before the start of the academic year. This information shall be then made available on HSE University’s corporate website (portal).

2.7. Groups and cohorts of students/doctoral students enrolled in various degree programmes, including students of different HSE University’s subdivisions/faculties delivering degree programmes, may be organized for classes in University-wide courses (e.g., minors, MagoLego, and general study block courses), as well as courses included in the elective component of a given curriculum.

2.8. For interactive classes, foreign language classes, ICT-based classes held in computer classrooms, and certain other types of (creative) courses, the given group/class may be divided into subgroups/groups.

2.9. Students in each group/class can select a leader from among the most advanced and self-disciplined students³.

² Study periods: modules and semesters may vary for different degree programmes, and shall be fixed in the annually approved academic calendar.

³ Pp. 2.9 – 2.14 do not apply to the Pre-University Training Programmes for Foreign Citizens.

2.10. A group leader shall be directly subordinate to the head of the subdivision implementing the degree programme, and hence inform the group/class of any instructions and directives issued by HSE University's administrators.

The responsibilities of a group leader also include:

- supervising the academic discipline of the group/class members during lectures, laboratory and practical classes (hereinafter, “classes”), as well as ensuring the protection of study equipment and fixtures;
- notifying other students of changes in class timetables;
- notifying the curriculum support unit/responsible employee of any violation of discipline during class hours that resulted in disruption of said classes;
- informing the curriculum support unit/responsible employee about classes, which were cancelled without students being notified in advance, as well as in regard to any problems encountered by students in the group/class during their studies.

2.11. Upon the teacher's request, a group leader may monitor the attendance of classes and mark any absent students in the year-of-study/group/class register.

2.12. The rules of conduct for ongoing and interim assessments and during final state certification are established in respective HSE University's bylaws.

2.13. To improve out-of-class interactions with students, encourage their research activities, provide psychological and mentoring support to students, develop feedback mechanisms between students and the administration of HSE University's subdivisions, pastoral care may be provided in accordance with HSE University's bylaws.

2.14. The educational relations between HSE University and students shall be terminated owing to a given student's dismissal from the University due to:

2.14.1. completion of a degree programme (completion of studies);

2.14.2. early termination on the following grounds:

a) at the initiative of a student, or parents (guardians) of underage students, including in case of a student's transfer to another educational institution in order to continue his/her studies;

b) at the initiative of HSE University:

– if a dismissal is applied to a student of or older than 15 years of age as a disciplinary measure;

– if a student of a given degree programme fails to master such a degree programme and its curriculum in good faith;

– in case violations committed by a student during the application procedure resulting in his/her unlawful admission to HSE University have been uncovered;

– if a paid educational services agreement is unilaterally terminated by HSE University due to a student's failure to pay the tuition fee in due time, as well as if a said agreement cannot be properly fulfilled due to student's action (inaction);

c) due to any circumstances beyond the control of the student or the parents (guardians) of an underage student and HSE University, including as a result of:

– HSE University's liquidation;

– deportation of an international student;

– a student's detention and service of a sentence;

– other circumstances beyond the control of a student or the parents (guardians) of an underage student and HSE University, thus rendering further studies at the University impossible.

3. STUDENTS' RIGHTS AND OBLIGATIONS

3.1. HSE University students have the right for their dignity to be respected, be protected from all forms of physical and psychological abuse and personal insult, as well as the right to their life and health, freedom of conscience, information, and free expression of their views and opinions.

3.2. Learners at HSE University (according to student category) are granted the following academic rights to:

3.2.1. get:

- a higher education in the degree programme of their choice;
- basic general education, secondary general education, or secondary professional education in a selected specialization as provided for by Federal State Educational Standards (hereinafter “FSES”);

- further education through continuing general educational programmes, as well as continuing professional educational programmes;

- other educational services, provided by HSE University in accordance with its Charter.

3.2.2. training under an individual curriculum, including fast-track studies, as foreseen by the mastered degree programme and as per the procedures established by the legislation of the Russian Federation and the University’s internal bylaws;

3.2.3. participate in the development of the contents of his/her education by selecting courses and other academic elements offered by HSE University through its degree programme in accordance with its internal bylaws; participate in student appraisals of teaching and propose adjustments to the contents of courses studied under their degree programmes via the HSE University’s Student Council (including respective student councils of the University’s faculties, student councils of HSE University’s regional campuses, the Council of Foreign Students at HSE University, the HSE University’s Doctoral Student Council), the Council of Students in Core General Educational Programmes at HSE University’s Lyceum⁴;

3.2.4. select optional (non-obligatory for a given programme) and elective (must be selected by learners) courses, modules and subjects from a list provided by the University;

3.2.5. in addition to pursuing courses, modules, and subjects under one’s degree programme, take any additional courses, modules and subjects taught at HSE University, as per established procedure, as well as make use of such offerings (i.e., subjects, courses, disciplines/modules) from other academic organizations engaged in educational activities, and to master several degree programmes at the same time;

3.2.6. transfer the results of the study of courses, disciplines, modules, subjects, internships, and additional programmes (of the relevant level) taken at other organizations engaged in educational activities, as per the procedures established by the University;

3.2.7. transfer to another academic institution as per the procedures set forth by the legislation of the Russian Federation;

3.2.8. become acquainted with HSE University’s license and state accreditation for the provision of educational services, as well as its Charter, study documentation, and other documents regulating the organization and implementation of educational activities at the University;

3.2.9. receive feedback and commentaries from HSE University’s staff, with respect to particular proposals and requests submitted by learners with respect to the organization of

⁴ Faculty is a subdivision of HSE University engaged in the provision of programmes of higher education.

the learning processes for subjects, courses, disciplines, or other components of a respective degree programme mastered by them. If a learner fails to have attended over one half of his/her classes by the time he/she files a request for feedback and comments with respect to a given subject, course, discipline, or other degree programme component, his/her opinion with respect to the organization of learning processes for this course may be disregarded, and feedback and commentaries may not be provided (with the exception of instances when the opinion of the learner contains information about unlawful acts committed by any participant in the learning processes)⁵;

3.2.10. appeal against the University's directives and orders as per the procedures established by the legislation of the Russian Federation;

3.2.11. use free of charge the University's library and information resources, as well as its study, production, and research facilities;

3.2.12. as per HSE University's internal bylaws, use the University's recreational, cultural, and sports facilities;

3.2.13. participate in conferences and symposiums, research papers competitions held at HSE University, as per the relevant procedure;

3.2.14. publish their work in the University's publications, as well as on its corporate website (portal) on a free-of-charge basis, as per HSE University's internal bylaws;

3.2.15. select the area of studies and research on a respective topic, do internships, e.g., as part of academic exchanges with other educational and research institutions, including those outside of Russia;

3.2.16. receive commendation for achievements in academic, recreational, sports, social, research, design, creative, experimental, and innovative activities;

3.2.17. take part in the governance of the University as per its Charter;

3.2.18. take part in discussions and decision-making processes with respect to HSE University's activities, including in conjunction with the University's student government and its administration bodies;

3.2.19. transfer from fee-paying places to state-funded ones in the instances and as per the procedures established by the legislation of the Russian Federation;

3.2.20. as per the legislation of the Russian Federation, participate in research, technological, experimental and innovative activities, pursued at HSE University under the supervision of its teachers;

3.2.21. transfer in order to get an education under another degree programme, as set in the legislation of the Russian Federation and HSE University's internal bylaws;

3.2.22. be reinstated for obtaining an education at the University, as per the legislation of the Russian Federation and HSE University's internal bylaws;

3.2.23. receive deferment from the conscription for military service as per the Russian Federal Law "On Conscription and Military Service";

3.2.24. receive academic leave as per the procedure and grounds specified in Russia's legislation and HSE University's internal bylaws, as well as maternity leave, parental and childcare leave, as per Russian law;

3.2.25. receive information from the University about the current employment situation in the Russian Federation with respect to the professional fields covered by one's degree programme;

⁵ P. 3.2.9 shall not affect student assessments of teaching quality held in accordance with the Procedures for Regular Mandatory Teaching Quality Assessments at National Research University Higher School of Economics Performed by HSE University's Students to Assess the Organization of the Study Process and the Instructional Quality on Their Courses.

3.2.26. combine studies at HSE University with employment without interfering with a student's mastery of a degree programme and individual curriculum;

3.2.27. other academic rights, as foreseen by the legislation of the Russian Federation and HSE University's internal bylaws.

3.3. HSE University's students (according to the student category as established by Russian legislation on education and HSE University's internal bylaws) may access the following measures of social support and incentives:

3.3.1. comprehensive state support, including the provision of clothing, footwear, interior items and linen, as per the instances and procedures set forth by the federal and regional laws of the Russian Federation;

3.3.2. receive food provisions in the instances and as per the procedure established by the federal and regional laws of the Russian Federation;

3.3.3. transport service in accordance with the Federal Law "On Education in the Russian Federation";

3.3.4. other social support measures, specified in the laws of the Russian Federation and the University's internal bylaws.

3.4. Respective student categories, as determined by Russian legislation on education and HSE University's internal bylaws, in addition to the support measures listed in p. 3.3 of the Regulations, may receive such support measures as:

3.4.1. receive scholarships, material support and other payments as foreseen in the legislation of the Russian Federation;

3.4.2. receive dormitory accommodation at HSE University in line with the legislation of the Russian Federation.

3.5. HSE University's students are obligated to:

3.5.1. meet the requirements of the legislation of the Russian Federation, HSE University's Charter, these Regulations, Internal Dormitory Regulations, Library Use Policy in place at HSE University, and other internal bylaws, including those governing the organization and implementation of educational activities;

3.5.2. in good faith, master their degree programme⁶ and individual curriculum, i.e., attend classes as per an individual curriculum, engage in self-study, complete assignments given by teachers related to their degree programme, pick a subject for their term papers or theses;

3.5.3. observe the rules established by the administration of HSE University's subdivisions engaged in the provision of degree programmes studied by learners, as well as specified by officers and administrative bodies overseeing the respective degree programmes as long as such rules are in line with the legislation of the Russian Federation, HSE University's internal bylaws, and within the competencies of the respective University's staff and administrative bodies, and brought to students' attention in due time;

3.5.4. not violate academic rules when completing oral and written study assignments, including: not copy others' works, present works done by another person, commit plagiarism and forgery in written works, fabricate data and results of a written study assignment, violate intellectual (copyright, associated property, patent, etc.) rights, as well as not use automated or other devices enabling access to information from any source or person when taking tests and examinations, including interim and final examinations;

⁶ Any violation of this obligation shall serve as the basis for the termination of educational relations at the University's initiative as per these Regulations and procedures established by the legislation of the Russian Federation.

3.5.5. in a timely fashion, inform in writing a relevant HSE University's staff member or subdivision providing academic support about one's absence from examinations or tests for a valid reason as per the procedures provided for by HSE University's internal bylaws. If a student is absent from classes (for more than 2 days in a row), examinations or tests for a valid reason, he/she shall provide the relevant staff member or academic support subdivision with documentation confirming that the reason for missing class is justified;

3.5.6. follow the University's established rules for taking ongoing and interim tests and evaluations, as well as clearing academic failures;

3.5.7. treat the University's property with due care (including the property of third parties that may be on the premises of the University, if HSE University is responsible for such property); reimburse the University for any damages caused in the amount and as per the procedures stipulated by Russian laws; not permit destruction of property and intentional distortion of the exterior of the University's buildings and premises, as well as remove items and any equipment from classrooms and other premises without the permission of HSE University's administration;

3.5.8. when entering HSE University's buildings and/or while on its premises, be in possession of a learner's document confirming one's identity (student ID card, doctoral student's ID card, learner's ID) and an electronic ID badge; keep with care one's student ID card, doctoral student's ID card, learner's ID, and an electronic ID badge, not give it to any third parties or use such documents of third parties on their behalf;

3.5.9. participate in regular procedures for appraising the quality of the provision of the degree programmes as per the procedure and within the timeframe specified in HSE University's internal bylaws;

3.5.10. maintain and seek to improve one's health; aspire to moral, spiritual and physical development and self-improvement;

3.5.11. respect the dignity of other learners, staff and visitors at HSE University, not create any hindrance to other students' ability to receive an education;

3.5.12. not hamper the University's activities, operations of its administrative bodies, subdivisions and officers, including by way of the following:

3.5.12.1. making multiple enquiries addressed to HSE University, its administrative bodies and officers with respect to the same issue without indication of new facts or circumstances, given that such issues have already been properly dealt with and an informative reply has been given to an enquirer;

3.5.12.2. hindering the movement⁷ of other learners and HSE University's staff in the University's corridors and preventing access of learners and staff to the University's premises, its buildings and its adjacent territory and/or other areas;

3.5.13. not submit forged (fake) documents;

3.5.14. not commit unlawful acts, which might have socially impactful consequences for the University, its students and staff members;

3.5.15. harm the business reputation of the University, e.g., through distributing in the media and telecommunication networks, including the Internet, information that might blemish its business reputation;

3.5.16. not disturb the public peace and order, including through the use of coarse language on the premises of HSE University, its adjacent areas and/or other areas while

⁷ E.g., obstacles that are not covered by the policy ensuring the safety of learners and staff at the University or fail to meet supply needs to the University's normal operations. Note: this does not include obstacles that appear as the result of the irrational organization of events involving students on the part of the University's administration.

attending classes, as well as in resources posted on communications networks, including the Internet, where HSE University's, along with its subdivisions', visual identity, brand and designation may be displayed; avoid the use of rude words and insulting expressions and images when a learner identifies oneself as a person affiliated with HSE University, e.g., by directly indicating one's place of study in messages and communications, dialogues and publications or using HSE University's corporate email and the University's communication resources for exchanges;

3.5.17. not consume or purchase, store, convey, manufacture, process illegal narcotics, psychotropic substances, their precursors or similar substances;

3.5.18. not use the name, symbols, branding materials, trademarks, commercial designation of HSE University without the proper authorization by the University's administration (officers), including for commercial or political purposes;

3.5.19. not publicly speak or make a presentation on behalf of HSE University (e.g., its subdivision, or an officer) without the permission of duly authorized bodies (staff members), which, as per the specifics of this subparagraph, shall be understood as HSE University's Public Relations Office;

3.5.20. not to engage in political activities on the premises of HSE University; not to permit actions and/or statements inciting political, ideological, racial, national or religious hatred or antagonism, or those conveying hate or anger towards a certain social group, including actions and/or discriminatory statements based on gender, race, skin color, ethnicity, language, origin, social/family/employment status, age, place of residence, religious and political views, affiliation or non-affiliation with social organizations;

3.5.21. regularly consult information posted on the main page of HSE University's corporate website (portal) at: <http://www.hse.ru>, on the homepages of subdivisions, engaged in the provision of degree programmes pursued by students and the webpages of degree programmes pursued by students, as well as information on enacting, amending or invalidating HSE University's internal bylaws to do with learners;

3.5.22. regularly check out the information posted on the main page of HSE University's corporate website (portal) at: – <http://www.hse.ru>, including updates on the enactment, amendment or invalidation of the University's internal bylaws affecting students at HSE University;

3.5.23. in a timely fashion, return to studies after the expiry of academic leave, maternity leave, parental and childcare leave, as per the procedures set forth by HSE University's internal bylaws;

3.5.24. avoid any actions which create or might present a threat to HSE University's information security, including activities not sanctioned by HSE University's administration related to interference with the normal operations of the University's automated systems and processes;

3.5.25. meet other obligations specified in Russian legislation, HSE Charter, these Regulations and other University's internal bylaws.

3.6. Observe other obligations of students that not specified herein but are established in the laws of the Russian Federation, HSE University's internal bylaws and agreements for the provision of paid educational services.

4. STUDENT DISCIPLINARY RESPONSIBILITY

4.1. If a student fails to comply with or violates these Regulations, or other HSE University's internal bylaws, including those regulating the organization and study processes, the following disciplinary measures may be applied to him/her:

- a) admonition;
- b) reprimand;
- c) expulsion.

4.2. Only 1 (one) disciplinary measure may be applied for a single disciplinary misconduct.

4.3. If a student is not subject to a new disciplinary measure within 1 (one) year from the application of the previous measure, the disciplinary sanction shall be deemed lifted.

4.4. Disciplinary measures cannot be imposed on students while they are on sick leave, vacation, academic leave, maternity leave or parental/childcare leave.

4.5. The Procedure for taking disciplinary actions against the University's students, imposing disciplinary measures for violations of academic standards in student papers, as well as taking disciplinary actions against HSE University's learners and HSE University's Lyceum students, are outlined in Annexes 1, 2, 3 and 4 hereto, respectively.

4.6. Decisions in regard to the application of disciplinary sanctions to students shall be made by the HSE University's Rector or other persons authorized to do so (hereinafter, an "authorized person") on the basis of a respective directive.

4.7. In cases stipulated by these Regulations, all matters with respect to imposing disciplinary measures on students may be reviewed with the involvement of the HSE University's Disciplinary Committee.

4.8. An authorized person may lift a given disciplinary sanction (except for a disciplinary expulsion) before the end of its one-year term in the following instances: on his/her own initiative, at the request of a student, the parents (guardians) of an underage student, or by the petition of the HSE University's Student Council, the Student Council of a given HSE University's regional campus, the Council of HSE University's Lyceum learners, or the HSE University's Parents (Guardians) Council, respectively.

4.9. If a student studying on a fee-paying place is subject to disciplinary measures (except for disciplinary expulsion and admonition), he/she may be deprived of tuition discounts.

4.10. Tuition discounts shall not be granted to a student, who is subject to a disciplinary sanction during the entire term of said sanctions (except for expulsion and admonition).

5. REWARDING AND INCENTIVIZING STUDENTS

5.1. The following types of moral and material rewards shall be provided to HSE University's students for their achievements in studies, sports, athletic events, public activities, research/R&D projects, experimental and innovative initiatives, as foreseen by Russian legislation and the University's internal bylaws:

- a) commendation;
- b) valuable gifts;
- c) individual scholarships.

Other student rewards and incentives may be established as per HSE University's bylaws. The type of reward shall be selected by the HSE University's Rector or his/her authorized person.

5.2. Students can also be nominated for scholarships awarded by the President and the Government of the Russian Federation.

5.3. Rewards shall be announced and brought to students' attention through respective directives issued by the HSE University's Rector or his authorized person. An extract from a directive on rewarding a student shall be attached to the student's personal file.

6. MAINTAINING ORDER IN HSE UNIVERSITY'S BUILDINGS

6.1. HSE University's opening hours are from 8.00 am to 11.00 pm⁸.

6.2. While on the premises of HSE University, students shall comply with generally accepted rules of conduct in public places.

6.3. When on its premises, HSE University's students are not allowed to⁹:

6.3.1. stay indoors in outdoor wear and headwear during class hours;

6.3.2. enter or stay in buildings in a state of alcohol, narcotic or other substance intoxication;

6.3.3. smoke tobacco or electronic cigarettes;

6.3.4. organize, hold or take part in gambling activities;

6.3.5. consume alcoholic beverages, low-alcohol beverages, or beer;

6.3.6. store, consume or distribute narcotic and psychotropic substances, related precursors and other intoxicating substances;

6.3.7. store, distribute and use explosive and inflammatory substances, as well as pyrotechnic materials;

6.3.8. post ads or place signs outside specially designated areas without the prior permission of HSE University's administration;

6.3.9. use rooms and equipment designated for studies for personal needs;

6.3.10. take property, items or materials belonging to HSE University out of its buildings, or bring bulky items into its buildings without prior permission from the University's administration.

6.4. Students at HSE University are allowed to use classrooms which are not booked for classes for their independent work and extracurricular events in accordance with established procedure. Computer rooms can be allocated for independent student work based as per current University-wide schedules.

6.5. All events held on HSE University's premises should not feature materials qualified as information prohibited for children, and/or imply its dissemination, as per Russian legislation on the protection of children from information which may cause damage to their health and development.

The HSE University's Rector, or his/her authorized person responsible for the coordination of a relevant area of the University's activities, or a corresponding subdivision, may, by their own directive, authorize an event, which may feature information that is prohibited for children, and designate a person charged with overseeing the compliance with Russian legislation on child protection from harmful information during the event's preparation and course.

6.6. Students' access to HSE University's buildings and adjacent territory shall be determined by HSE University's Regulations for Access and On-Site Control on the Premises and its Internal Dormitory Regulations.

6.7. The HSE University's Rector, first vice rectors, vice rectors, senior directors and directors responsible for specific areas of the University's activities, as well as directors of

⁸ The HSE University's Lyceum closes at 8 pm.

⁹ Students may be held liable for violation of rules specified in this paragraph, pursuant to the procedure established in these Regulations and other HSE University's bylaws.

HSE University's regional campuses, shall set student appointment hours to discuss student personal queries.

6.8. Heads and deputy heads of subdivisions in charge of specific degree programmes, as well as curriculum support subdivisions, shall establish student appointment hours depending on the opening hours of respective subdivisions.

6.9. The heads of other subdivisions shall establish student appointment hours depending on the subdivision's opening hours.

6.10. The appointment hours of HSE University's officers, specified in pp. 6.6 – 6.8 hereof, shall be published on their respective personal webpages on the University's corporate website (portal).