



НАЦИОНАЛЬНЫЙ ИССЛЕДОВАТЕЛЬСКИЙ  
УНИВЕРСИТЕТ

Visa and Registration Centre  
Office of Internationalisation

# VISA & REGISTRATION Highlights

Moscow, 2018



# MIGRATION CARD

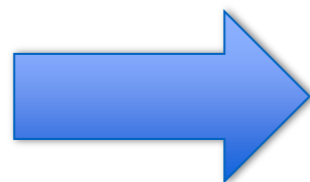
*Б* (Выезд/Departure)	
Российская Федерация/ Республика Беларусь/ Russian Federation Republic of Belarus	
Миграционная карта Migration Card	Серия/ Serial <b>46 14</b> № <b>1234567</b>
Фамилия/Surname (Family name) <b>ИВАНОВА</b>	
Имя/Given name(s) <b>ЕКАТЕРИНА</b>	
Отчество/Patronymic	
Дата рождения/Date of birth День/ Месяц/ Год/ Day Month Year	Пол/Sex Муж./Male <input type="checkbox"/> Жен./Female <input checked="" type="checkbox"/>
<b>06 06 1990</b>	Гражданство/Nationality <b>УКРАИНА</b>
Документ, удостоверяющий личность/ Passport or other ID	Номер визы/Visa number:
<b>AA11111111</b>	
Цель визита (нужное подчеркнуть) Purpose of travel (to be underlined): Служебный/Official, Туризм/Tourism, Коммерческий/Business, Учеба/Education Работа/Employment, Частный/Private, Транзит/Transit	Сведения о приглашающей стороне (наименование юридического лица, фамилия, ИМЯ/отчество) физического лица), населенный пункт/Name of host person or company, locality: <b>РФ</b>
Срок пребывания/Duration of stay: С/From: <b>01.01.2014</b> До/To: <b>01.03.2014</b>	Подпись/Signature:
651 <u>Учеба</u> 651	
Въезд в Российскую Федерацию/ Республику Беларусь/ Date of arrival in the Russian Federation/Republic of Belarus	Выезд из Российской Федерации/ Республики Беларусь/ Date of departure from the Russian Federation/Republic of Belarus
<b>651</b>	<b>651</b>



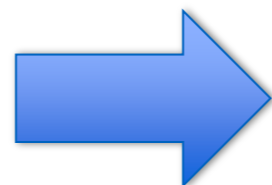
Passport control



Save it  
always at hand



Departure



**Education**  
must be underlined  
as a purpose of  
entry

## WHEN TO APPLY?

Within 2 working days upon arrival



## WHAT DOCUMENTS?

- ✓ copy of passport (all pages) including visa
- ✓ copy of migration card
- ✓ additional documents may be required (an HSE request )

## WHEN TO PICK IT UP?

in 5 working days after submitting



Настоящим подтверждается, что

Фамилия Л О У Р Е Н С С М И Т

Имя, отчество Г А Р Р И

Гражданство, подданство С Ш А

Дата рождения: число 2 4 месяц 0 1 год 1 9 5 5 Пол: Мужской  Женский

Документ, удостоверяющий личность: Вид П А С П О Р Т Серия № 2 3 5 7 8 8 9

в установленном порядке уведомил о прибытии в место пребывания по адресу:

Область, край, республика, АО

Район

Город или другой населенный пункт М О С К В А

Улица С О Л Н Е Ч Н О Г О Р С К А Я

Дом 3 Корпус 4 Строение Квартира 1 9 0

Срок пребывания до: число 0 9 месяц 1 2 год 2 0 1 1

■ ОТРЫВНАЯ ЧАСТЬ БЛАНКА УВЕДОМЛЕНИЯ О ПРИБЫТИИ ИНОСТРАННОГО ГРАЖДАНИНА В МЕСТО ПРЕБЫВАНИЯ ■ ■

# HOW TO APPLY FOR REGISTRATION

dormitory



apartment



Passport specialist  
“Passportist”



Landlord



request form from  
HSE University



local territorial body of  
the Russian Ministry of  
Internal Affairs



# REGISTRATION

## Original Registration

- ✓ Free of charge made by a local migration office
- ✓ The address on the registration slip is the same as your place of residence in Russia
- ✓ The dates on the registration slip are the same as the dates of your current visa

## Fake Registration

- ✓ Don't pay for the registration
- ✓ The registration slip is made by a third party
- ✓ Different addresses on the registration slip and where you stay in Russia
- ✓ The date of the expiration of your registration is later than your visa expires



## TRAVELING ACROSS RUSSIA and YOUR REGISTRATION

### ATTENTION!

If you **travel across Russia** and you **get a new registration** in hostels, hotels, etc., upon your return to Moscow you **must reapply for registration within 2 days** (for more details see slide “REGISTRATION”).

Foreign citizens who violate the immigration regulations shall be subject to a fine and may be deported from Russia on the basis of a court decision



# MULTIPLE-ENTRY VISA



## WHAT DOCUMENTS?

- ✓ copy of passport (all pages)
- ✓ copy of visa
- ✓ migration card (original + copy)
- ✓ registration slip (original + copy of both sides)
- ✓ 1 color photo 3,5x4,5 cm
- ✓ visa extension [fee payment receipt](#) (1600 Rubles)
- ✓ certificate confirming that you are an HSE student  
*for exchange & visiting students* – request it through [online form](#)
- ✓ enrollment directive (*for exchange students, I can get it from my exchange coordinator*)

## WHEN APPLY?

**no later than 45  
calendar days  
before your visa  
expires**



## HOW TO APPLY?

deliver in person to **Visa & Registration Centre**



## WHEN TO PICK UP?

*Visa & Registration Centre* will inform you when it will be ready.

## NEW REGISTRATION

*As soon as you get your new multiple-entry visa you must apply for new registration at place of your residence immediately.*



## **HSE Visa & Registration Centre: CONTACT DETAILS**

**20 Myasnitskaya Ulitsa, room 538**

For more information please visit our website:

<https://visa.hse.ru/en/admreg/>

**Office hours:** Monday-  
Friday, 10:00 am-7:00 pm

**Visiting hours:**  
Monday, Tuesday,  
Wednesday, Thursday,  
Friday 15:00 - 18:00  
Wednesday, Friday  
10:00 - 12:00

**If you have  
questions, please  
contact:**

email: [visa-  
registration@hse.ru](mailto:visa-registration@hse.ru)





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