Instructions

Learning management system (LMS)

Useful links:

LMS: http://lms.hse.ru/

Online course catalogue: https://istudents.hse.ru/course
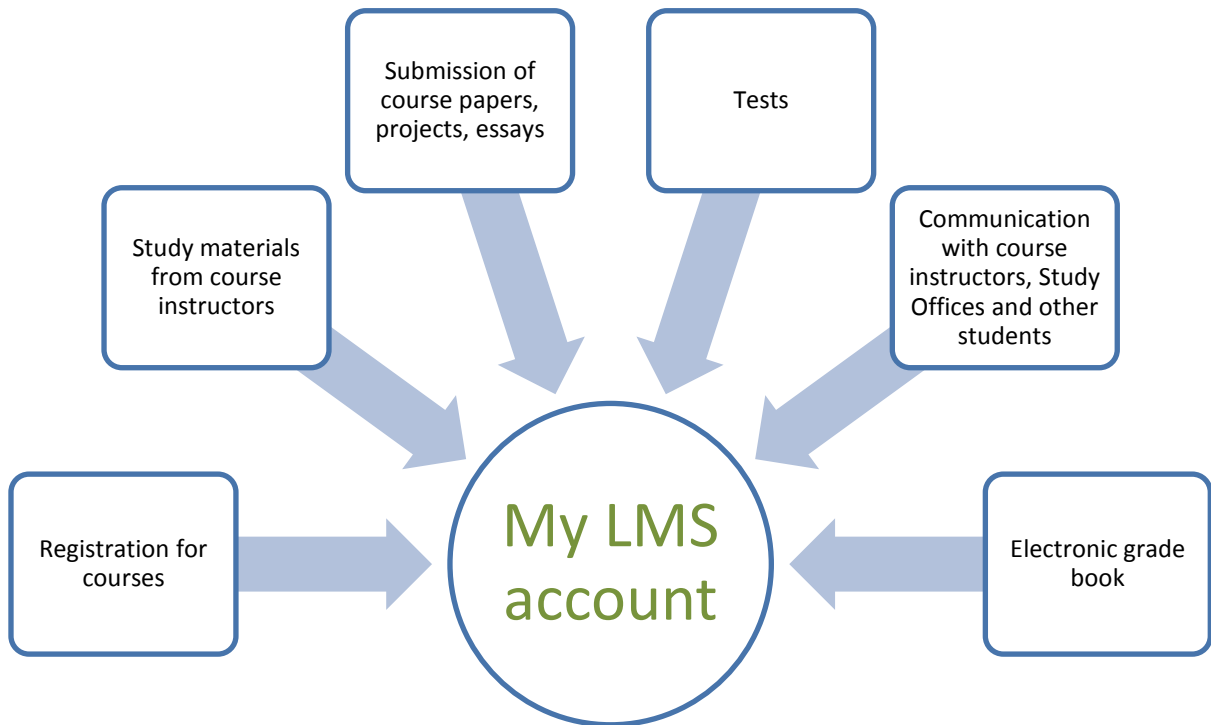
Course search instructions:
https://istudents.hse.ru/data/2017/11/30/1161629969/Course%20search%20instructions.pdf

What is Learning Management System (LMS)?


Required Technical Specifications for LMS

- Personal Computer (LMS may not function properly on tablet or mobile phone browsers);
- Windows OS is preferable;
- Firefox or Chrome web browsers

NB! LMS is not available daily from 03:00 AM to 04:30 AM, Moscow time (GMT +3) due to maintenance works.

How to enter LMS account?

Step 1 - Go to the webpage http://lms.hse.ru/ to enter the LMS.

Step 2 - Switch to English in the upper left corner of the page (Pic.1):
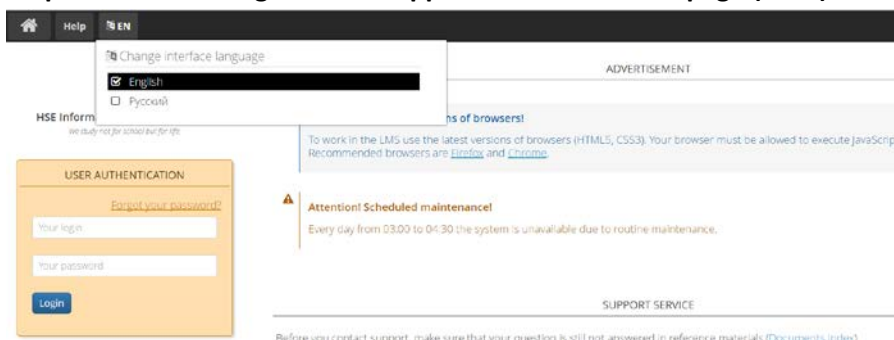
Picture 1

Step 3 - Enter your Login and Password

To find out your login and password open the front page of your HSE online student profile: http://asav.hse.ru/foreignstud.html

Your login is your university e-mail address (*edu.hse.ru*) (Pic.2).

Initial password is Edu + the number of your student ID card (no dots, slashes, etc. **Example: Edu170191365**) (Pic.2):

	Family name (as in passport):	**Ivanov**	Login:	**LKIIVANOV48**
	First Name (s) (as in passport):	**Ivan**	E-mail:	**international.study@hse.ru**
	Sex:	**Male**	HSE email:	**iivanov@edu.hse.ru**
	Date of Birth:	**01.01.1999**	Student ID:	**17/01.91/365**

Picture 2

Enrollment for courses via LMS

Step 1 - Press Selective Courses button to start registration for courses (Pic.3):

Picture 3

Step 2 - Choose English-taught courses first. Use the command Ctlr+F to search the needed courses.

NB! There are fee-based courses marked with a bank note sign:

These courses are proposed by fee-based programs. If the number of places free of charge is exceeded, but you still need this course, you should pay. The amount can be precised by the programme coordinator (for instructions on finding Programme coordinator's contact details check page 9 of Course search instructions).

Step 3 - Check in the right column "Module" during which modules the courses are delivered.

Step 4 - Press blue arrow to move to the confirmation button (Pic.4).

Step 5 - Press the button "Confirm your choice" at the foot of the page to submit the enrolment.

Step 6 - If you are interested in Russian-taught courses, move to page "Courses taught in Russian" (Pic.4) <u>after you confirmed the English-taught courses choice</u> and repeat the enrolment steps.

Step 7 - Press the red checkmark to review your choice (Pic.5). If some courses are missing, try to select it once again or submit a fault report.

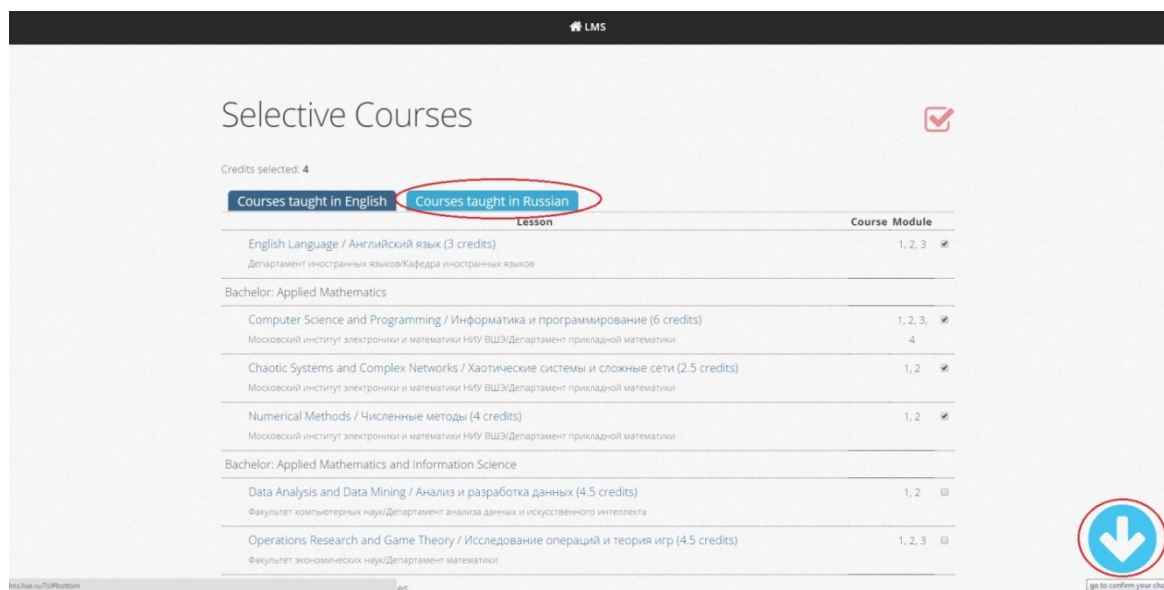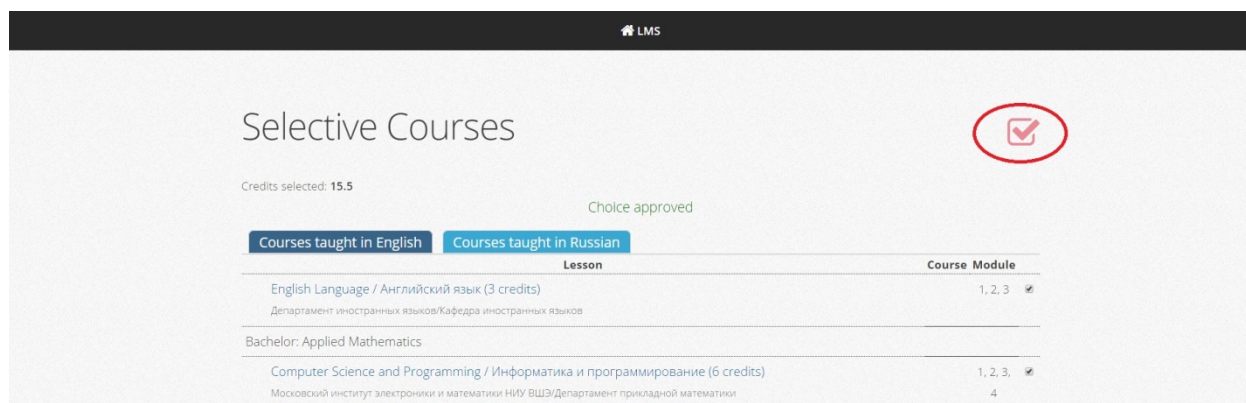After you confirmed the course selection in LMS, the enrolment request goes to the **programme coordinator**.

The programme coordinator can **accept or decline your enrolment** if the course is full/cancelled/etc. <u>Only in case of enrolment decline</u> you will receive the notification **to your university e-mail @edu.hse**.ru.

NB! In case of **technical problems** with the system return to the start page, press the HelpDesk button (Pic.6) and submit a **fault report**. Support service will offer help during office hours.

Picture 6

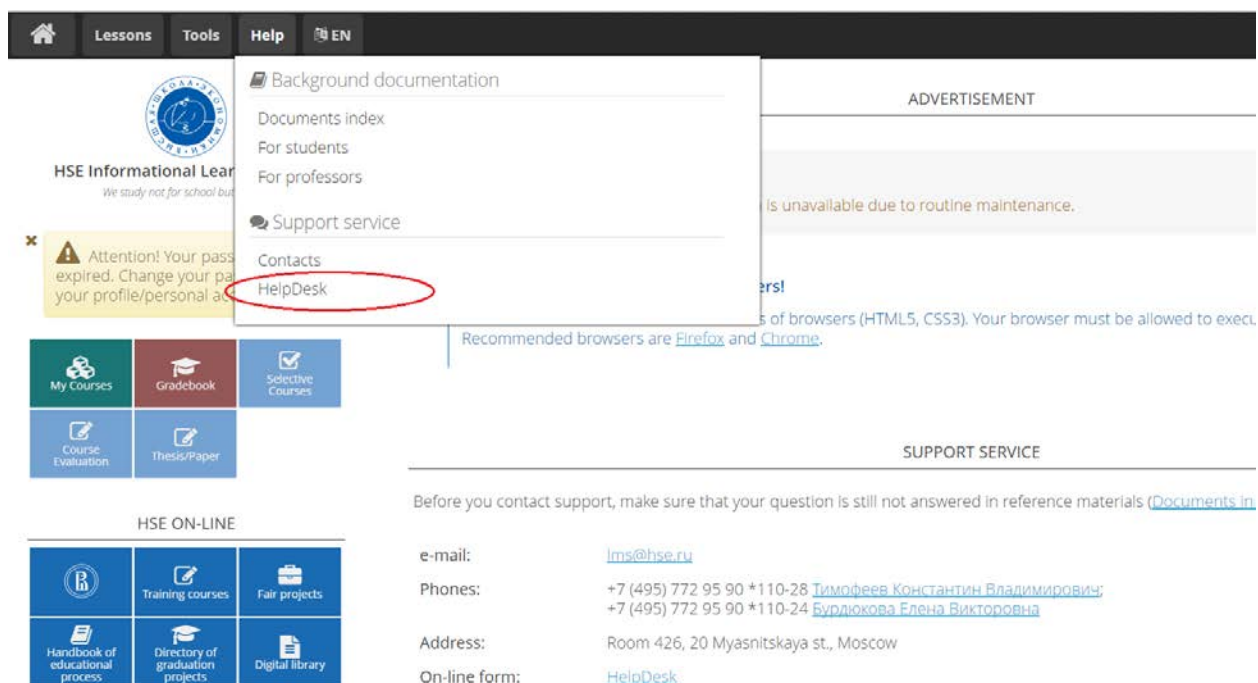NB! For questions regarding **particular courses** contact **Programme coordinator** (for instructions on finding Programme coordinator's contact details check page 9 of Course search instructions).

Russian Language Placement Test

NB! Test results will be evaluated by **HSE Russian Language Center**. The Center will e-mail you the results with recommended language groups and class schedule.

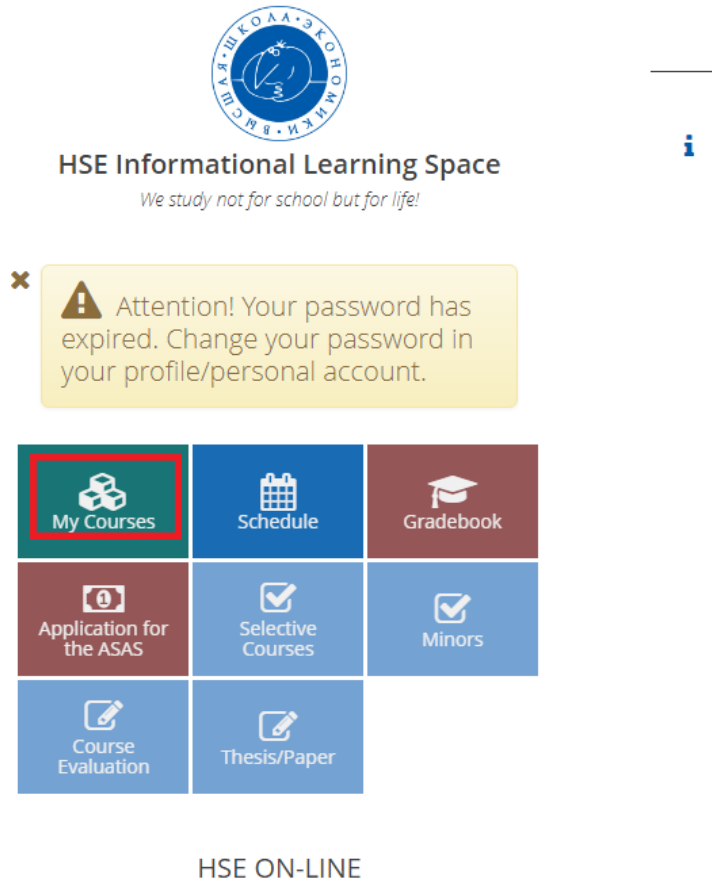If you have any problems or questions please contact Olga Eremina at oeremina@hse.ru

Never studied Russian

Previously studied Russian

Never studied Russian:

For proceeding to the Test, please follow the instruction:

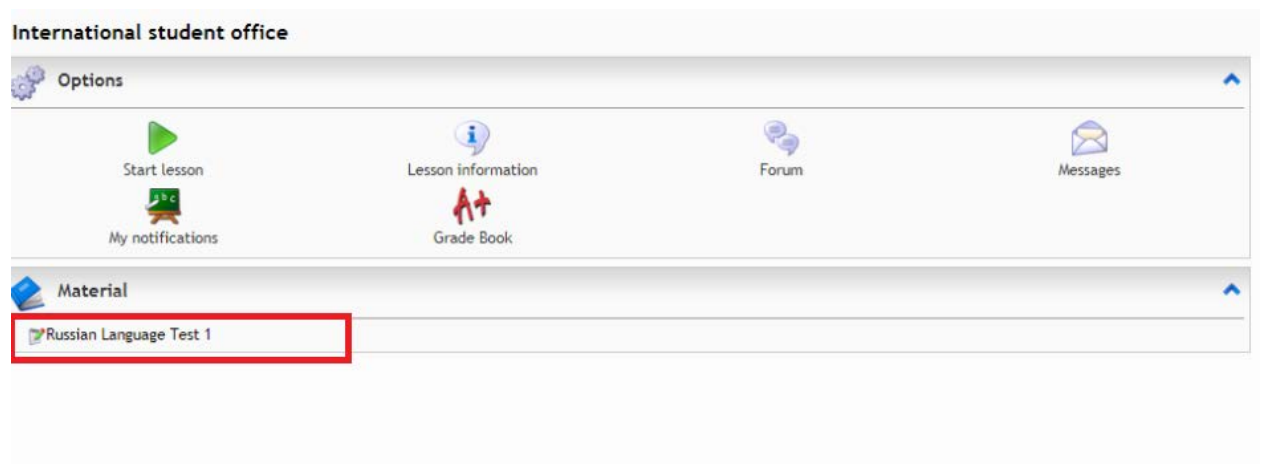**Step 1 - Click "My Courses" icon to move to the folder (Pic.7):**

Picture 7

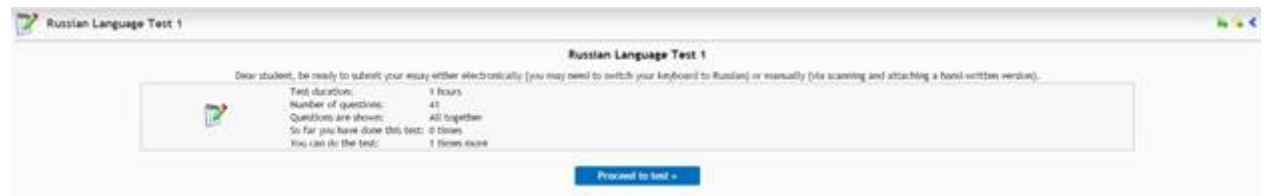**Step 2 - Click "International student office" to move to the test (Pic.8):**

Picture 8

Step 3 - Click "Russian Language Test 1" (Pic.9):

International student office

| Options | | | | ^ |

Start lesson · Lesson information · Forum · Messages
My notifications · Grade Book

Material ^

Russian Language Test 1

Picture 09

Step 4 - Click "Proceed to test" icon to start the test (Pic.10):

Picture 10

Step 5 - answer Question #7 as "I have never studied Russian" (Pic.11):

Picture 11

Step 6 – Move to the button "Submit test" (Pic.12):

Picture 12

Step 7 – Press "ok" (Pic.13):

Picture 13

Your test score will be 2,44%. Based on this information you will be assigned to the "Zero" group.

Previously studied Russian:

> **Russian Language Placement Test includes the following types of tasks:**
>
> - Matching;
> - Multiple-choice;
> - Essay (you should TYPE it in Russian. Please use the Russian keyboard)
>
> **IMPORTANT:**
>
> - You can take the test only once
> - You have 60 minutes for the test. The time starts after you enter the test module.

For proceeding to the Test, please follow the instruction:

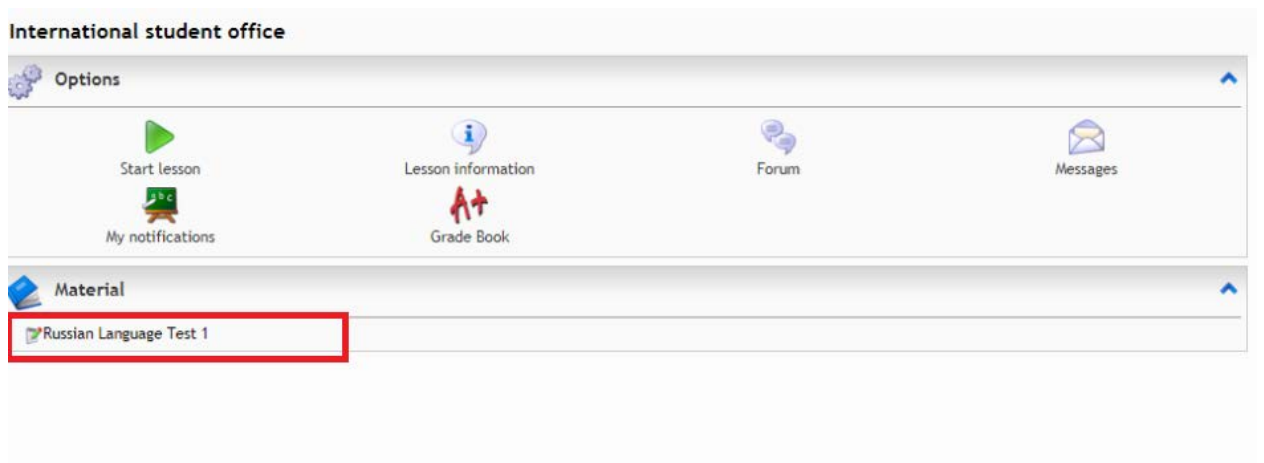**Step 1 - Click "My Courses" icon to move to the folder (Pic.14):**
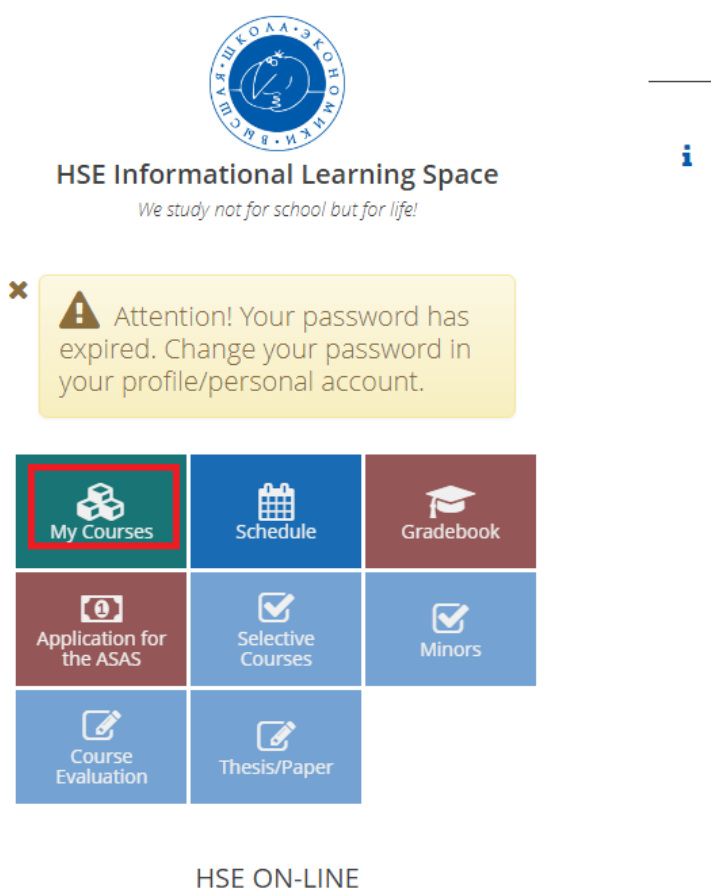
Picture 14

Step 2 - Click "International student office" to move to the test (Pic.15):

Step 3 - Click "Russian Language Test 1" (Pic.16):

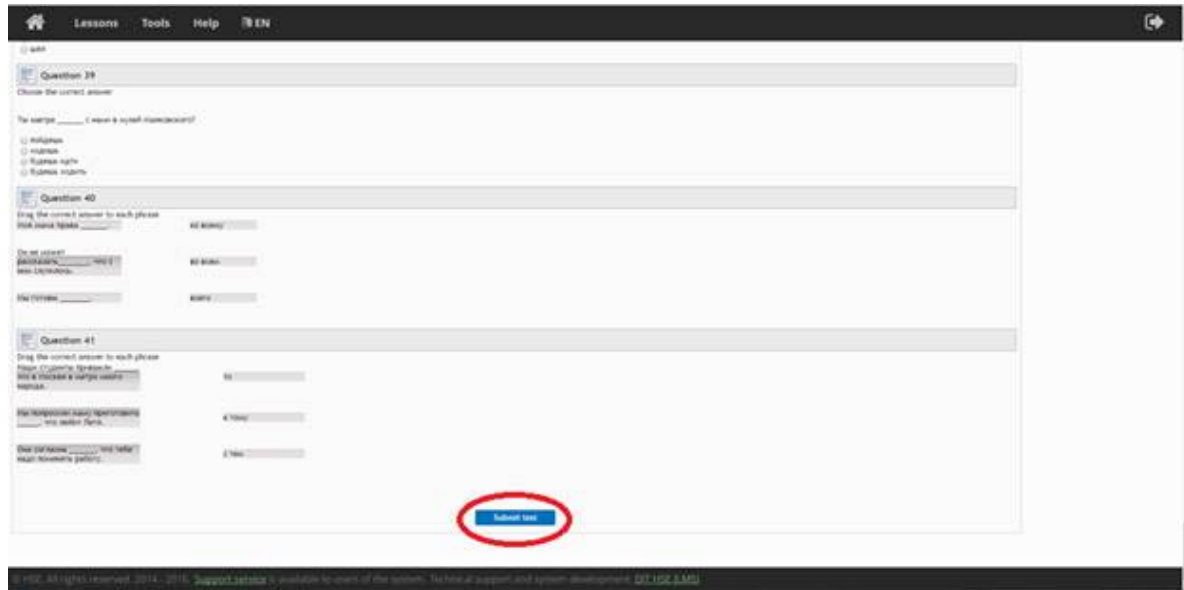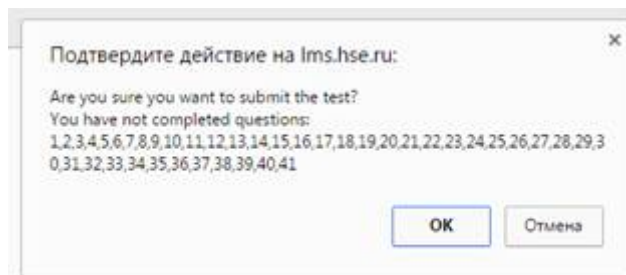**Step 4 - Click "Proceed to test" icon to start the test (Pic.17):**

Step 5 - Answer the questions;

Step 6 - Move to the button "Submit test" (Pic.18):

Picture 18

Step 7 - Press "ok" (Pic.19):

Picture 19

Good luck!